

Office Monthly Maintenance

S.no	Items	Quantity	Price
1	Room spray	1	
2	Office cover envelope size	20	
3	A3 sheet bundles	1	
4	Milk powder, coffee powder	1	
5	Car Tissue paper	3	
6	Toilet freshener	3	
7	Stapler pin small	5	
8	Water kettle	1	
9	Handwash, soap	1	
10	Tissue paper	2	
11	Mouse keyboard for cctv	1	
12	Paper punch	1	
13	pencil, eraser, sharper,	5	
14	High lighter (Orange)	2	
15	Mouse, Keyboard	1	